



ALBERT PARK YACHTING & ANGLING CLUB INC.

MEMBERS HANDBOOK

January 2025



Albert Park Yachting & Angling Club
Committee & Staff

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Treasurer:	Chris Herbert
Secretary:	James Nixon
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1. INTRODUCTION

The Albert Park Yachting and Angling Club (APYAC or the Club) was formed in 1909. With the advent of motorised boats, the days of sails have long passed; however, our name reflects the traditions we are here to preserve.

Three generations of Members have represented some families, and the atmosphere of the Club comes from the traditions established by our angling forebears. The angling and boating side of our Club, particularly the clinker fishing boats, some nearly a hundred years old, appeals to many Members contributing to the Club's uniqueness.

This booklet for new Members introduces some of the traditions, rules and activities of APYAC. Please use it to take full advantage of Club facilities and our angling, boating, and social programs. Your participation in our regular social events and volunteering opportunities are encouraged. They are invariably a great success and are a key feature of the fellowship to be found at APYAC.

Please note that the handbook contents are only a guide and do not replace the Rules of the Club. Copies of the Rules are available on the Club website or [Click here for Club Rules](#)

2. CLUB MEETINGS

2.1 MONTHLY MEETINGS

A General Meeting is held on the first Wednesday of every month except January and October. Meetings start at 7.00pm and the bar is also open from 6.00pm.

Members of all categories and their families or guests are welcome to attend, though only Members may vote. Supper and camaraderie at the bar follow the meetings.

At most meetings there is an address by a visiting speaker – usually on matters pertaining to fishing or boating. These speakers are usually the main feature of our meetings and render our monthly get-togethers something to look forward to.

2.2 COMMITTEE MEETINGS

Committee Meetings are held on a monthly basis, where issues relating to the Club operation are raised. Members are welcome to raise with a Committee Member any matter they wish put to the meeting.

2.3 ANNUAL GENERAL MEETINGS

Annual General Meetings are held in October. Election of Committee Members begins at 6.30 p.m. and closes at 8.00 p.m. The Annual General Meeting commences at 8.00 p.m. Any Club Member wishing to join the Committee is strongly advised to contact the Committee prior to their expression of interest.



3. MEMBERSHIP SUBSCRIPTIONS

Annual subscriptions for all categories of Members are set at each Annual General Meeting and are payable on or before 30 September each year. Failure by a Member to pay the annual subscription by the due date will result in his/her membership lapsing.

The annual subscription for Country Members is approximately 40% of the annual subscription for Full Members. Country Members need to be able to demonstrate that they genuinely reside more than 70km from the CBD. A Driver's License may be used for this purpose.

The annual subscription for Junior Members is approximately 15% of the annual subscription for Full Members.

4. HOUSE LEVY

To encourage active participation in the Club, a House Levy is invoiced with member subscriptions. The levy is a prepayment which can be used for the payment of bar beverages and snacks, bait, Club merchandise, boat and kayak hire. When paid, the credit is added to the Members' electronic key card / fob to pay for these items. Pensioners / Country / Overseas Junior and Student Members are not asked to pay the levy. The prepayment is currently \$100 and is referred to as House Levy. Any unspent prepayment at the end of the financial year (ending 30 June) is forfeited and is returned to Club revenue.

Members can choose to pay extra funds on their Club card (as a House Top up) to facilitate their purchases. These additional payments remain in the Member credit and are carried over into the new financial year and are not forfeited.

5. MEMBER PRIVILEGES

5.1 MEMBERS

Members shall be eligible to exercise all the rights and privileges of a Member of the Club.

Members - Non-Voting become eligible to vote at Club meetings after two years of membership, including Club General Meetings which are held monthly and the Annual General Meeting.

Members are requested to inform the Club Manager if they change their email address or personal address details so that the Club is able to communicate with you. It is a member's responsibility to advise the club of these changes.

5.2 AFFILIATE MEMBERS

Partners and children under the age of 18 of Members, including Members – Non-Voting are automatically Affiliate Members. An adult must always accompany children.

Since this is a family club, children are very welcome, and indeed enjoy the general atmosphere and freedom they find here. At the same time, Members are asked to ensure appropriate supervision of their children at all times.

Affiliate Members also have the right to enter angling competitions and hire Club boats and kayaks.



6. GUESTS

Members may introduce up to 7 guests on any one day to the Club. If you wish to introduce more than 7 guests on any one day, a non-Member surcharge of \$10 per head is payable.

Guests must be accompanied by a Member.

Under the Liquor Licensing Act, all guests must be signed in on the guest register by a Club Member immediately upon entering the Club. Guests should keep their registration slip and carry it as identification whilst in the Club.

It is the Member's responsibility to ensure that their guests understand and adhere to the Club Rules and Policies including the Club's anti-smoking policy and anti-discrimination policies.

7. CLUB ACCESS CARD / FOB

The Club issues all new Members with either a personalised card or fob which provides front door access during normal trading days of Thursday through to Sunday.

The card / fob also allows Members to purchase beverages, merchandise, bait, boat and kayak hire as described in Section 4 above.

Member's cards / fobs are non-transferrable.

8. CLUB OPENING TIMES

The Club is available to all Members on all advertised operating days and hours, all year round, except for times when the Club is reserved for private functions.

Our bar is staffed by professional staff operating on a roster system. Please render them every courtesy in return for the time they give to the Club. All bar staff have a Responsible Serving of Alcohol Certificate (RSA).

The bar is open from Thursday - Sunday inclusive. It is also open during Club meetings and Club functions.

9. MEALS

Tables may be reserved inside and on the outside decks using the online booking system on the Club website or Club App.



The kitchen serves a la carte lunches on Thursday, Friday, between 12:00 noon and 2:30pm and Saturday Sunday between 12:00 noon and 3.30pm.

A la carte evening meals are available Thursday, Friday and Saturday between 5.30 and 8.30pm. Saturday night dining will be cancelled if there is a private function this is generally advised in Tight Lines or by text.

Please check the Club's website for operating hours as times change during daylight savings and our winter season.

Members and guests are required to return empty glasses and bottles to the bar, and plates and cutlery to the servery near the kitchen that is set up for this purpose.

If you wish to have your table set with a linen tablecloth, this is available at an extra \$15 per cloth. Please ensure this is booked in advance.

The upstairs BBQ is not available for general use by Members.

10. CLUB NEWSLETTER – TIGHT LINES

All Members are emailed a copy of our regular Club newsletter "Tight Lines." Copies are also available on the Club website or [Click here for Latest News](#)

If you don't receive your copy, please inform the Manager so that your email address can be checked.

Members are requested to inform the Club Manager if they change their email address or personal address details so that the Club is able to communicate with you. It is a **member's responsibility** to advise the club of these changes.

If you have any news or photos of general interest to the Club, please forward them to the Club manager – this makes the newsletter much more useful and entertaining.

11. MEMBERS LUCKY DRAW

Each Friday evening the Club holds a Lucky Members Draw with a jackpot which can range from \$500 to \$5,000 maximum. In the event that the winning Member is not present at the Club when the draw is undertaken the prize will increase by \$100 per week and will jackpot to a maximum amount of \$5,000.

Details are as follows:

- Members are entitled to participate in the draw but must be fully financial (Junior Members are excluded).
- The draw is held each Friday (and may exclude public holidays) at 7.30 p.m.
- The winning Member must be present at the Club when the draw is undertaken, and they have 60 seconds to claim the prize.
- A Club raffle is also regularly run on Friday nights.

On Thursday night a one-spin Members Draw occurs at 7 p.m. with the winner receiving \$1,000.

- The winning Member must be present at the Club when the draw is undertaken, and they have 60 seconds to claim the prize.



12. CLUB FUNCTIONS

Over the year the Club runs a number of functions for the benefit of Members and their guests. These events are hugely popular, are very good fun, and are extremely good value.

Included in the list of Club functions is:

- BBQs and events in the Boathouse
- AFL Grand Final Luncheon (shown live on our televisions)
- Melbourne Cup Day Luncheon (shown live)
- Mother's Day Lunch
- Father's Day Lunch
- Club Presentation Night
- Children's Christmas party

A variety of other functions are held for Members or Affiliate Members, some of which are held in the Boathouse and some upstairs in the restaurant area.

Details of upcoming social functions are included in the Club's newsletter - Tight Lines and on our website at: [Click here for Events](#)

13. PRIVATE USE OF CLUB PREMISES / PRIVATE FUNCTIONS

The excellent Club facilities, with our beautiful view of the bay, are a popular choice among Members for family functions and parties.

The Club facilities are available outside normal operating hours for private functions, corporate events, launches, weddings, charity events etc. Please note however – Children's functions and parties for under 21 years of age are not permitted. 21st birthday parties are for members only and are subject to managers' approval.

Members may sponsor functions for family or friends, but the Member must remain in attendance for the duration of the function.

In the case of booked catered functions, the party will have exclusive use of the Club. Advance set up and decoration is permitted, however this must not be an inconvenience to other Members or impede any activities in the Club.

The clubhouse must be restored to its normal state at the end of the function or as arranged and agreed with the Functions Coordinator.

Examples of private functions are:

- Catered functions including birthdays and engagements
- Weddings
- Wakes and memorial functions
- Corporate functions
- Product launches
- Fundraising events

Bookings are required and must be made at least a month in advance with the Assistant Manager/Functions Coordinator.

Bookings can be made for luncheon parties of up to 30 people for Thursday and Saturday, utilising the normal



catering and bar provisions. Luncheon parties may be possible on Friday depending on normal bookings. For bookings of 12 people and above we require credit card details be provided to the Club. Late cancellations or non-attendance may incur a \$10 per head charge.

For current catered function costs and conditions please contact the Club Manager or Club staff, who will be pleased to take your booking and explain the rules and provide an estimate of costs.

CATERED FUNCTIONS

Private function catering can be arranged for between 70 to 120 people.

The Club caterer must be employed at these functions. Alcohol and drinks are supplied from the bar by Club staff.

For current catered function costs and conditions please contact the Club Manager or Club staff, who will be pleased to take your booking and explain the rules and provide an estimate of costs.

As our venue is becoming increasingly popular, bookings should be made well in advance and proposed dates can be penciled in but will not be held after 7 days unless the Venue hire fee is paid.

14. ANGLING COMPETITIONS

All Members, including Affiliate and Junior Members, are encouraged to enter the Club angling competitions.

The competition program is set each year by the Angling Committee, as are the Angling Rules, a copy of which may be viewed at the clubhouse or on the website at: [Click here for Competition Rules](#)

The season's scoreboard is also maintained at the Club and on the website.

15. ANTI-DISCRIMINATION POLICY

Members are required to strictly observe the Club anti-discrimination policy. The policy is described in the Club Rules which are available on the Club website.

16. ANTI-SMOKING POLICY

Smoking and Vaping is strictly prohibited throughout the Club premises, including the outside decks, boathouse, front stairs, and landing.

17. CONSUMPTION OF LIQUOR AND FOOD

The Club has a full liquor license and has obligations under this license which includes the requirement for Members and Guests to sign into the Club upon entry to the Club.



The Club will ensure that the requirements of the Liquor Licensing Act are strictly enforced and Members are reminded that it is an offence for our Club to supply liquor to anyone who is under the influence of alcohol.

Please note that any infringement of this rule puts our liquor license in jeopardy.

18. BOATS AND CLUB BOAT HIRE

Downstairs the Club houses a range of fishing boats, some dating back to the early days of the club. The boats are owned by members of the club and are used regularly by their owners. Boathouse access is granted to boat owners and Members who have booked a Hire Boat or Hire Kayak.

The Club has three boats available for hire as well as two kayaks. The hire of these is available to Members after a safety and induction course has been completed by the member. This is a mandatory requirement. These boats and kayaks are available for hire to Members for you to try to catch the snapper, flathead and whiting on our doorstep. Bait is available for purchase in the boathouse.

To hire a boat, you must have a valid General Marine Licence issued by VicRoads or the interstate equivalent. For the Vic Roads website link [Click here for Marine Licence](#)

Contact the APYAC Boat House Captain for Hire Boat or Kayak Induction.

19. CLUB CONTACTS WEBSITE And APP

PHONE 9690 5530

EMAIL admin@apyac.org.au

WEB www.apyac.org.au

APP, please download the APYAC App from Apple App Store or Google Play Store

The Club office is open Tuesday to Friday between 10:00am and 4:00pm for membership and administration matters. You can call or email us with your query. On the weekend you can speak to staff on duty. Please note that from 11:45am Thursday – Sunday we may be attending to other members that are present at the Club and not be able to answer your phone call.

For function enquiries or bookings contact our Club Manager via phone or email to admin@apyac.org.au.

For boathouse matters contact The Boathouse Captain on apyaccaptain@gmail.com.au

Our Club website: www.apyac.org.au is a great source of information for Members. On the site you will find:

- list of current Committees Members
- contact details for Committee Members
- details of upcoming events
- angling competitions details
- copies of the current and archived newsletters (Tight Lines)

Take a look on a regular basis to keep up with events.

The Committee and staff of the Club have great pleasure in welcoming you to the Club and look forward to meeting you.